



Conwy Beekeepers Ltd

Privacy Policy

Reviewed: July 2026

PRIVACY POLICY

Conwy Beekeepers Ltd. (CBK), affiliated to the Welsh Beekeepers Association (WBKA), undertakes to collect and use your personal data in compliance with the Data Protection Act 2018 and the General Data Protection Regulation (GDPR 2025).

CBK will handle your personal data as part of your membership. The GDPR has 7 principles, underpinned by the DPA 2018, that we must comply with. This policy sets out our legal obligations and to reassure our members that our policy is robust and legal.

The GDPR sets out 7 principles that data handlers must comply with:

- Lawfulness, fairness and transparency
- Purpose limitation
- Data minimisation
- Accuracy
- Storage limitation
- Integrity and confidentiality (security)
- Accountability

Lawfulness, fairness and transparent

Our legal basis for processing your data is our legitimate interest in providing you with membership of our beekeeping association along with associate benefits.

Our membership process does not discriminate and this policy provides clear information on how your data is handled.

Purpose limitation

We use your data for the administration of your membership, the communication of information and the organisation of events, training courses and assessments. This information is recorded within the digital membership database eR2 (see explanation below) and stored in compliance with the GDPR principles. Your membership data is shared with the Welsh Beekeepers Association (WBKA) using eR2 and limited data is available to BDI Insurance who provide your insurance cover.

Data minimisation

We collect data from you that is necessary and specific. The minimum information required for membership of CBK is name, address, & email address so that we can identify you as a legitimate member and communicate with you.

We ask for dates of birth for junior members so to align with our Safeguarding Policy as well as benefit from discounted membership. In most cases juniors have parents who are full members. When that is not the case, membership is counter authorised by parent / guardian.

Your data may be processed by the WBKA who act as Data Processors on our behalf to enable membership of the WBKA. They may only use it for the specific purposes for which they act as our data processors. The WBKA has its own privacy policy relating to the handling of personal data of its members.

Accuracy

In line with the data minimisation, we regular review our membership. The eR2 database algorithm identifies when membership lapses, enabling us to maintain accurate records.

Storage limitation

Data is stored as long as is necessary for the purpose for which it was collected. It is stored electronically on eR2 and nowhere else. CBK does not keep records.

Integrity and confidentiality

Access to eR2 member data is restricted to Membership Sec & those committee members that require the access for a legitimate purpose e.g. Yellow Legged Hornet Co-ordinator seeking volunteers to be Verifiers. Access is restricted and via a password.

Accountability

Accountability is a core principle of GDPR and at CBK we take responsibility seriously. We regularly review data collected and ensure eR2 is secure and robust. In addition, we ensure there are no risks of data loss e.g. we do not use paper records or print personal data and access is restricted.

Who is responsible for ensuring compliance with DPA 2018 and GDPR?

Under the GDPR we do not have a statutory requirement to have a Data Protection Officer, however the association membership secretary and chair ensure we comply with GDPR. However, the committee takes joint responsibility for ensuring the Association discharges its obligations under the regulations.

FAQ

How can I check what data is being held about me?

If you want to see the basic membership data we hold about you, you should contact the Membership Secretary via the Contact page.

How can I ask for data to be removed, limited or errors corrected?

You can ask for your data to be limited or removed at any time. If as a result you are aware of errors, these can be corrected. Contact the membership secretary for access.

How long we keep your data for, and why?

Data is held for the duration of your membership on eR2 and the Membership secretary has access via a password. WBKA has control of lapsed data in accordance with their own privacy policy. eR2 is used by WBKA and BBKA and is fully compliant with GDPR.

There are hives near me. Can I find out if the beekeeper is a member?

No. This would be an unlawful use of the membership system and a breach of Data Protection legislation.

Complaints

If you are unhappy with or have a concern about data held about you, please immediately make contact with our membership secretary. If you are still not unhappy, seek clarification within 30 days. Complaints to the Information Commissioners Office (ICO) can be made through their website *ico.org.uk*

What is eR2

The eR2 (eReturn2) system is a secure, cloud-based platform used by beekeeping associations in the UK to manage memberships, process renewals, and handle disease insurance data. It was originally developed by Bee Diseases Insurance Ltd (BDI) for organizations like the British Beekeepers Association (BBKA)

Key Functions

- **Membership Management:** Allows local associations to sign up new members, renew existing registrations, and collect local fees or subscriptions.
- **Bee Disease Insurance (BDI):** Collates data and tracks payments for bee disease insurance coverage tied to memberships.
- **Data Protection & Communication:** Stores contact details securely in compliance with GDPR and provides a built-in emailing tool for associations to contact members.
- **National Bee Unit Integration:** Gives members the option to voluntarily link their hive location data to BeeBase for national bee health monitoring.