



Conwy Beekeepers Ltd

Policy for Safeguarding Children, Young Adults and Vulnerable People

Reviewed: July 2026

Terms:

- a) Child/Children Young Person/Young People: Refers to all children/young people under the age of 18 years for the purposes of this Policy.
- b) Responsible Adult: Refers to persons who are current adult members of Conwy Beekeepers (CBK)
- c) Parents/Guardians: Those who have parental rights and responsibilities in relation to children and young people. For the purposes of these guidelines it also covers carers, legal guardians and others who have the primary responsibility for the care of children and young people.
- d) Vulnerable Adult: Is any person aged 18 or over who may be elderly, physically and/or mentally disabled or have learning difficulties.

Foreword:

- a) This policy applies to activities arranged and managed by CBK. The purpose of this policy is
 - To protect children and young people who use CBK's services. This includes the children of adults who use our services
 - To provide parents and volunteers with the overarching principles that guide our approach to child protection.
 - To ensure appropriate action is taken in the event of incidents/concerns of abuse and support provided to the individual/s who raise or disclose the concern.
- b) This policy recognises that the welfare and interests of children, young

people and vulnerable adults are paramount in all circumstances. It aims to ensure that all are protected from abuse and have a positive and enjoyable experience whilst participating in activities organised by CBK.

- c) Beekeeping can have a very powerful and positive influence on people, especially children, young people and vulnerable adults. Not only can it provide opportunities for enjoyment and achievement, it can also develop valuable qualities such as self-esteem, self-confidence, leadership and teamwork.
- d) CBK is committed to providing information to educate those working with children, young people and vulnerable adults to adopt best practice to ensure the safety and welfare of everyone within the craft of beekeeping.
- e) This document sets out the principles and procedures to be adopted by the WNKLB in its entirety. This, as with all CBK policies, is a working document and thus shall be reviewed against governance changes, laws and government acts.
- f) This policy applies to all members of CBK.

We will seek to keep children and young people safe by:

- a) Valuing, listening to and respecting them
- b) Appointing a Designated Safeguarding Officer (DSO) for children, young people and vulnerable adults.
- c) Adopting child protection and safeguarding best practice through our policies and procedures for trustees, officers, committee members and volunteers.
- d) Recruiting volunteers who work with children, young adults and vulnerable people safely, ensuring all necessary checks are made
- e) Always asking for consent from a child and their parents or carers before taking and using a child's image and
 - Explain what images will be used for and how they will be stored.
 - Change the names of children whose images are being used in our published material whenever possible (and only use first names if we do need to identify them)

- Never publishing personal information about individual children and disguise any identifying information (for example the name of their school or a school uniform with a logo)
 - Reduce the risk of images being copied and used inappropriately by only using images of children in appropriate clothing (including safety wear if necessary) avoiding full face and body shots of children taking part in activities.
 - Record and storing information professionally and securely
- f) Using our safeguarding procedures to share concerns and relevant information with agencies who need to know, and involving children, young people, vulnerable adults, parents, families and carers appropriately.
 - g) Using our procedures to manage any allegations against any member or members appropriately.
 - h) Creating and maintaining an anti-bullying environment.
 - i) Ensuring that we provide a safe physical environment for children, young people, vulnerable adults and all members by applying appropriate health and safety measures.

Adults who work with children, young people and vulnerable adults

We recognise that:

- a) All adults who work with children, young people and vulnerable adults, have a right to be treated with respect and dignity.
- b) All adults who work with children, young people and vulnerable adults have a right to know what CBK expects of them in terms of their responsibilities and conduct towards others.
- c) All adults who work with children, young people and vulnerable adults have a right to fair and just treatment whenever a concern is raised about them including their conduct towards others.

Parents

- a) All children under the age of 16 must be accompanied during CBK activities by a parent or guardian or another responsible adult nominated by them.

CBK's Responsibilities

- a) CBK has a duty of care to safeguard all children, young people and vulnerable adults involved in activities run by CBK.
- b) Any matters giving rise to concern of children or young people's welfare e.g. abuse, poor practice and allegations must be taken seriously and responded to in a timely and appropriate manner.
- c) Confidentiality must be upheld in line with the Data Protection Act 2018 and General Data Protection Regulations ("GDPR").
- d) We will work in partnership with the Police, Children's Social Care Services and local Safeguarding Children's Boards (LSCB's) in accordance with their procedures as required.
- e) Ensure recruitment of volunteers is undertaken according to the guidelines for good practice contained in this policy to safeguard and protect children and young people from abuse and themselves against allegations.

Implementing the Policy

- a) The purpose of the CBK Policy for Safeguarding Children, Young People and Vulnerable Adults implementation is the first step to safeguard the welfare of children, young people and vulnerable adults within CBK.
- b) The policy has to be put "into practice" i.e. implemented, to become effective.

Assent

- c) All CBK officers, committee members and volunteers must have access to a copy of this Policy and it should also be available on the CBK website.
- d) All CBK members working with children, young adults or vulnerable people must agree to abide by this policy.
- e) CBK will review and update this policy regularly or:
 - Following any issues or concerns being raised about the protection of children and young people within CBK
 - In accordance with changes in legislation and guidance on the

- protection of children, young people and vulnerable adults
- In any other circumstances that may arise or as a result of any significant change or event.
- f) CBK will maintain confidential records of all complaints, concerns and sanctions against any members.

Contact CBK

E-mail: secretary@conwybeekeepers.org.uk

Designated Safeguarding Officer (DSO)

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